



# ASSOCIATED INSURANCE BROKERS

Reg No 2004/022911/07

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## PROPERTY LOSS / DAMAGE CLAIM FORM

<b>POLICY NUMBER</b>	
<b>INSURED:</b> Name and occupation	
Address and (day) telephone number	
<b>LOSS / DAMAGE OCCURRENCE</b> Date and time of loss / damage	
When was loss / damage discovered?	
<b>LOSS / DAMAGE PLACE</b> Place where loss / damage occurred?	
Were premises occupied? By whom?	
If not occupied, when last occupied?	
Purpose of occupation	
<b>CAUSE OF LOSS / DAMAGE</b> Describe fully how the loss or damage occurred stating how (if applicable) entry was gained to premises.	
If loss/damage was caused by another party give name and address.	
<b>PREVIOUS LOSS / DAMAGE</b> Have you previously suffered loss/damage?	
If so, give details.	
If insured, provide name of insurer.	
<b>POLICE</b> Police reference number and station and date reported.	
<b>OTHER INTEREST</b> Has any other party an interest in the insured property, e.g. Credit Agreement? If so, give name and interest	
<b>OTHER INSURANCE</b> Is there any other insurance covering this loss/damage?	
If so, give name of insurer	
<b>VALUE</b> Estimated total value of all the property insured under the policy When last valued?	
<b>PAYMENT METHOD</b> You may select for added security, payment of any amount due to you directly into a bank account. Please specify the name of the bank, branch, name of account and account number.	
Name of Bank	<input type="text"/>
Name of Account	<input type="text"/>
Branch	<input type="text"/>
Account Number	<input type="text"/>
<b>DECLARATION</b> I/We solemnly declare that I/we have suffered loss of or damage to the property enumerated on the reverse hereof and that the said property was in my/our possession immediately prior to the said loss/damage which occurred in the circumstances described above.	
Insured's signature _____	Capacity _____ Date _____

**STATEMENT OF PROPERTY LOST, STOLEN OR DAMAGED**

**N.B.** - Claims in respect of damage to buildings must be accompanied by a builder's estimate.

<b>Number</b>	<b>Description of property</b>	<b>Date acquired</b>	<b>From whom purchased or acquired.</b>	<b>Value</b>	<b>Deduction for wear and tear or depreciation or value of salvage</b>	<b>Amount Claimed</b>